

St. Mary of the Immaculate Conception – Learn, Love, Serve

Meeting Logistics

Topic	St. Mary of the Immaculate Conception Total Board of Education Meeting				
Date	December 13, 2016	Time	7:00		
Location	School Office				
Chair	Todd Moore	Co-Chair	?	Secretary	?

Meeting Norms

Conversation	Listen to one another. Stay on subject.
Respect	Respect the POV of others. All opinions should be heard.
Participate	All members need to participate honestly, and prayerfully.
End on time	8:30
Outcomes	Meetings should end with action items, and be outcome based.

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Invited Participants

Administrators	Attend	School Representatives	Attend		
Fr. Peter Mitchell (Pastor)		Jeff Herman	X		
Diane Ernst (Trustee)	X	John Griesbach	X		
Jeff Griesbach (Trustee)	X	Susan Oestreicher	X		
Carol Frahm (Administrator)	X	Todd Moore	X		
Deb Fuller (Administrator)	X	Mike Krausert	X		
Luke Gietman (Administrator)		Cathy Wenninger	X		
Barbara Tate (Administrator)					
Tim Wilson (Finance)					
Mike Casey (Administrator)					

Action Items

ID	Action Items	Owner	Status	Date Entered	Planned Completion
1	Promo Video Research	?	Need New Owner	9/13	2/14
2	Mass Speakers For Catholic Schools wk at Ss. Peter and Paul Feb 4 th -5 th Talk	Cathy Wenninger	On Track	9/13	11/8
3	Viability of bring a friend to school day	Deb	On Track	10/11	
4	Middle school social event	Deb and Cathy	On Track	10/11	
5	Viability of Parents; Day	Deb	On Track	10/11	
7	Letter and Q&A	John/Mike C/Fr.Peter	On Track	10/11	
9	Update Ss. Peter & Paul School Bulletin Board	?	New	12/13	
10	Update Matching Grant List		New	12/13	
11	Meet with In The Spirit group to discuss school funding	Jeff / Todd	New	12/13	2/14

Discussion Items and Summary

ID	Discussion Item	Follow Up/Recommendation	Facilitator
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1	The meeting was called to order at 7:07 by Todd. Opening prayer was led by _____.		Todd
2	Review of Previous Minutes <ul style="list-style-type: none"> • Motion to approve by Jeff, seconded by Cathy. • Approved by consensus. 		Todd
4	Faith Formation Report – Faith Formation RCIA Adult education		Luke
5	Principal's Report <ul style="list-style-type: none"> • The Lego League team, Secret Lego Society, competed at Regionals. There were 27 teams competing at Appleton East on November 5th. Our team was nominated for 10 of the 13 awards & ended up being Regional Champions which is the highest award. The judges were once again impressed with our students, how they competed, and how they carried themselves. • Proceeds from the Fall Festival, sponsored by Student Council, helped the Veterans (\$116.50) and Kendra (\$152.50), a cancer patient in need of some financial assistance. Student council did an awesome job organizing this event. • Second grade continues to make their monthly visits to The Living Tree nursing home in Greenville. This month they made turkey tissue boxes, sang songs, and played bingo with the residents of the home. • Pre-K through eighth grade students attended a special Games Day Celebration in the library. All students had the opportunity to play games with their prayer buddies and to make a game or two to bring home to play for International Games Day which was on Saturday, November 19th. • The whole school was treated to a tasty Thanksgiving meal with turkey, stuffing, and all the trimmings on Tuesday, November 22. The students enjoyed eating this wonderful food with their church buddies. Mrs. Winterfeldt and Mrs. Betchner once again did an awesome job preparing this feast. Many parents helped serve. • An open house was held for the Preschool and Pre-Kindergarten parents after 10:00 Mass on Sunday, December 4. Parents were able to come in to meet the new teacher. • We welcomed Christina (Christie) Zuleger as our new Preschool/Pre-Kindergarten teacher. Her first day was December 5. Her 13 years' experience will be an asset to our school and program. • We celebrated our feast day with balloon games for K-3rd grade in the gym and basketball and volleyball games with 4-8th grades. Four of the SPIRITUS leaders and Mr. Gietman played with the students. We had ice-cream and cake for lunch, attended the 12:00 Mass, and ended the day with a rosary for Father Peter led by the 8th grade. • On December 21st, St. Mary's middle school students along with Faith Formation students are invited to go Christmas caroling around St. Mary School's neighborhood from 6:00 to 8:00 p.m. Hot chocolate and cookies will follow in the gym. This is an outreach project as well as an effort to create more of a community between Faith Formation and school. • School dismisses for Christmas on December 23 at 12:40 and will be back in session on January 2, 2017. 	Fr. Dan and Fr. Warner to be at Christmas Concert	Deb
6	Financial Report	Hard copies handed out no email	Tim/Carol

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7	Pastoral Report •		Fr. Peter
8	Old Business	Need to reassign Fr. Peter Action items. Speaker for February identified. Catholic Schools week flyer will be like previous color insert and not letters from kids.	
9	New Business <ul style="list-style-type: none"> Review Town Hall Notes Vigorous Budget Discussion 	Town Hall – Key take-away is communication Generate list of low hanging fruit to address Budget Discussion – Given the uncertainty at this time the school board recommends keeping tuition at current levels and closing the funding gap using funds raised via In The Spirit. This recommendation moves to the finance committee for approval. Carol – We could possibly have an In The Spirit raffle to help raise funds– existing permits allow it. Have PTO Promote the Move-A-Thon as a way to help keep tuition low – Boost Participation.	Todd
10	Closing <ul style="list-style-type: none"> Next Meeting: 1/10 at 7:00 in staff lounge. The meeting was adjourned at 8: 34 by Todd. Closing prayer was led by _N/A_____. 		Todd

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Diane Ernst (Trustee)	X
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